



CALIFORNIA CORRECTIONAL HEALTH CARE SERVICES



MEMORANDUM

Date: July 28, 2021

To: CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION (CDCR) ALL STAFF
CALIFORNIA CORRECTIONAL HEALTH CARE SERVICES (CCHCS) ALL STAFF

From:

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Subject: EMPLOYEE CASE MANAGEMENT OF COVID-19 VACCINATIONS FOR UNVACCINATED
AND PARTIALLY VACCINATED STAFF WITHIN CDCR INSTITUTIONS

This memorandum serves to announce the Employee Case Management procedures for California Department of Corrections and Rehabilitation (CDCR) and California Correctional Health Care Services (CCHCS) institutional staff who have not received the COVID-19 vaccine, or have been partially vaccinated, according to the employee health record.

The California Division of Occupational Safety and Health (CalOSHA) adopted the Aerosol Transmissible Diseases (ATD) Standard in 2009, which was later codified in the [California Code of Regulations, Title 8, Section 5199](#). The ATD Standard requires covered employers to protect its employees from airborne infectious diseases and pathogens transmitted by aerosols, including novel ones such as COVID-19.

As part of its ongoing effort to mitigate the spread of COVID-19, CDCR and CCHCS will implement Employee Case Management procedures to facilitate informed decision-making regarding the COVID-19 vaccination. CDCR and CCHCS recognize that vaccination is a personal choice. Thus, trained Employee Health Program (EHP) nursing personnel shall schedule all partially-vaccinated and unvaccinated CDCR and CCHCS institutional employees for an in-person appointment during their regular shift, wherein COVID-19 information can be shared and questions or concerns can be addressed in a private setting. Employee health appointments are expected to occur between August 02, 2021 and September 13, 2021, and average 15 minutes in duration. EHP will expand its office hours to accommodate anticipated demand as needed. Employees who decline the COVID-19 vaccine shall submit a declination statement, which will be provided during the appointment with EHP. The declination form does not preclude an employee from changing their mind about receiving the vaccine in the future; it is simply a method to memorialize the employee's choice.

If you have any questions regarding the COVID-19 Vaccination Employee Case Management, please contact Judy Kornell, Chief Nurse Executive (CNE), at Judy.Kornell@cdcr.ca.gov, or Jennifer Cole, CNE, at Jennifer.Cole@cdcr.ca.gov. Additional information regarding COVID-19 Vaccination, and other COVID-19 topics, can be found on [CCHCS Lifeline COVID19 webpage](#).